

“Dr. Frank Jarzembowski” Graduate Scholarship Guidelines

Website: <http://www.midwestscc.org/scholarship/>

July 20, 2019

Dear **Graduate Student** Scholarship Applicant:

The Society of Cosmetic Chemists, Midwest Chapter, Inc. (Midwest Chapter) each year offers \$1,000 scholarships to two **Graduate students** exhibiting excellence in either course work or research in the fields of chemistry, biology, cosmetic, pharmaceutical or allied sciences. Special consideration is given to students actively pursuing careers in cosmetic science.

Graduate Students who have demonstrated their pursuit of excellence in a variety of areas including school (distinctions, honors and awards, academic merit) community involvement (extra-curricular activities), work experience (including any University Department work) and other leadership experiences are encouraged to compete for these scholarships. We pay great attention to the details included in the brief essay where the applicants provide reasons for applying for this scholarship, including academic and career goals as they relate to the cosmetic sciences.

Applicants must have a letter of recommendation from a faculty member, school administrator, teacher, counselor, or advisor at the University where the student is currently enrolled who knows the applicant well and is not related to him or her. Forms and instructions can be found on the Midwest Chapter's website <http://www.midwestscc.org/scholarship/>.

The Midwest Chapter's Scholarship Committee is comprised of a panel of volunteers which includes the Midwest Chapter's Scholarship Chair and the 2019 Chair-elect. The committee will begin to review applications **September 1, 2019**. The deadline for submission for this year is extended to **December 1, 2019**.

The Graduate Student Scholarship winners are notified by email prior to the Midwest Chapter's February 2020 Educational Dinner meeting as they are invited to attend the meeting and receive the scholarship in person. Winners unable to attend the meeting may receive the scholarship by mail payable in March of 2020. A short biography and photo of the Scholarship winners will be published in the Feb/March 2020 SCCoop newsletter and on the Midwest Chapter's website.

Those students who qualify and have an outstanding record of success should apply. One of our goals of the Midwest Chapter's Scholarship Committee is to reward outstanding achievements both in the community as well as within the classroom. We have been providing these scholarships for the past 19 years, and this year we will award scholarships to motivated and deserving **Graduate students** with a proven record of academic excellence and involvement that have chosen to pursue course work or research in the fields of chemistry, biology, cosmetic, pharmaceutical or allied sciences at an accredited institution.

We look forward to receiving your application and wish you the best of luck in all of your future endeavors.

Sincerely,

Lisa Kringas
2019 Midwest Chapter Chair

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Information and Instructions for Applying

We recommend that you begin your application by reading carefully the information and instructions below. Please pay particular attention to all document requirements and the deadline for the submission of your application. We encourage you to use the check sheet on the last page to make sure you have provided the correct information along with your application.

Eligibility:

To be eligible, an applicant **MUST** be:

- A full-time **Graduate student**.
- A full-time **Illinois, Indiana, Iowa, or Wisconsin resident**.
- Enrolled in a US College or University on a full-time basis located in **Illinois, Indiana, Iowa, or Wisconsin** during the winter semester immediately following the date of the award. The College or University must be accredited by a nationally recognized accrediting agency that appears on the list published by the US Secretary of Education. The applicant's area of study should be in the fields of chemistry, biology, cosmetic, pharmaceutical or allied sciences.
- Children of Midwest Chapter Scholarship Committee members are NOT eligible.

Awards Criteria:

Midwest Chapter Scholarships are intended to recognize outstanding student achievement and potential. During the judging process, all judges will consider the following criteria with weighting for each category below:

- **25% Academic Achievement** as reflected in courses of study, grade point average, class standing, honors and awards.
- **25% Leadership Qualities, Accomplishments and Potential** as demonstrated by participation in extracurricular involvement, volunteer activities and work experience, and attested to by letters of recommendation.
- **25% Ability to Articulate and Support a Point of View** as demonstrated by essay content and creativity. Special consideration is given to students actively pursuing careers in cosmetic science.
- **25% Letter of Recommendation**

Application Process:

- Applicants should send all application materials in through Google form submission to the Scholarship Chair by **December 1, 2019**. There will be no exceptions made for applications postmarked after that date.
- **Applications are accepted beginning August 1, 2019**. Applicants who wish to send applications prior to that time are asked to contact the Midwest Chapter Scholarship chair either by e-mail or in person at a Midwest Chapter meeting.
- The winner(s) will be notified by email on or about February 1, 2020; and a short biography and photo of the Scholarship winner(s) will be published in the February/March 2020 SCCoop newsletter and on the website: www.midwestsc.org.
- Each applicant **MUST** submit a completed Undergraduate Scholarship Application form, including all supporting documents listed below:

1. Copy of College or University transcript(s) for degrees completed (photocopy acceptable).

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2. School verification of expected graduation date and GPA. (photocopy of report card).
 3. SAT or ACT transcript showing test score (photocopy acceptable).
 4. A letter of recommendation from a faculty member at the University where the student is currently enrolled regarding the student’s academic, extracurricular, and/or community activities. Letters may come from a school administrator, teacher, counselor, or advisor who knows the applicant well and is not related to him or her. All letters should be on University/College letterhead paper, signed and indicate the relationship of the letter writer to the student.
- Should a school official indicate that materials requested such as your transcript, expected graduation date, GPA or letters of reference cannot be provided to you directly, your best option is to complete all other portions of the application and have the school official insert the necessary materials into the envelope, seal the envelope, and mail it for you.
 - Please be sure to keep a copy of all the materials you compile, including your essay. Should any of the questions not apply, please mark that question NA (Not Applicable). Do not simply leave it blank or that will indicate that you do not know or are not willing to provide the information.
 - All decisions of the judges are final.
 - Awards are made on an individual basis and are non-transferable from one individual to another.

Awards Process:

- The Scholarship winners are notified by email prior to the Midwest Chapter February 2020 Educational Dinner meeting as they are invited to attend the meeting and receive the scholarship check in person. Winners unable to attend the meeting may receive the scholarship by mail payable in March of 2020. Award checks will be sent to the students’ current mailing address.
- Winners are responsible for providing Midwest Chapter with their current mailing address in accordance with a time frame established by Midwest Chapter. Failure to do so may result in the cancellation of the award.
- Transfer from one accredited university or college to another is permitted, provided the student maintains valid academic standing at the time of the transfer and provides all pertinent documentation requested by Midwest Chapter. Failure to provide such documentation in accordance with a time frame established by Midwest Chapter may result in the cancellation of the award.
- Interruptions in study will be reviewed on an individual basis, and any resulting ruling by the Midwest Chapter’s Scholarship Committee shall be final.

Should you have any questions about this application or the Midwest Chapter Scholarship Program in general, please contact the Midwest Chapter Chair by email at chair@midwestscc.org. We thank you for taking the time to submit an application for the Midwest Chapter Graduate Student Scholarship Program. We wish you good luck in all your future educational and career endeavors.

Submit application through the Google form below:

“Dr. Frank Jarzembowski” Graduate Scholarship Application Form 2019

<https://forms.gle/WjwYHnU2jRQ8biM26>

Applications must be submitted no later than December 1, 2019.